



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

DEPARTMENT
OF CIVIL, CHEMICAL,
ENVIRONMENTAL, AND
MATERIALS ENGINEERING

Admission Notice
Academic Year 2024/2025
Bachelor's Degree in
Building Construction Engineering

Cod. 5897 – L-23 Building Sciences

The Bachelor's Degree in *Building Construction Engineering* is an **open access** programme entirely taught in **English language**.

TIMETABLE

STAGES	CALENDAR
Enrolment START date	April 01, 2024
Enrolment/Changing programme END date	September 26,2024
Enrolment/Changing programme END date with late submission fee*	November 21, 2024

***A late payment fee of € 30,00 will automatically apply for payments made within 30 days after the deadline (from September 27, 2024 to October 26, 2024). For payments made more than 30 days after the deadline the fee amounts to € 150,00 (from October 27, 2024 to November 21, 2024).**

Information regarding the processing of personal data is available at <https://www.unibo.it/en/university/privacy-policy-and-legal-notes/privacy-policy/personal-dataprocessing> The University has been working to raise awareness of and to address gender stereotypes. In this context, it has been decided to give greater linguistic visibility to gender differences. Where, solely for the sake of simplicity, the masculine form is used in this document, it is understood as referring to all persons who work within the community.

STEPS TO FOLLOW

1. TAKE THE ENGLISH TOLC-I or the TOLC-I in Italian:

Register on www.cisiaonline.it and SIGN UP to the **English TOLC-I** or to the **TOLC-I**. Date and modalities are available at the following web page: <https://tolc.cisiaonline.it/calendario.php>

SUBMIT an English Language certificate of level B2: in order to register you must present a valid and official certificate of at least level B2. The list of accepted and recognized English Language certificates is stated on the Attachment 1 of this Notice.

2. REGISTER ON STUDENTI ONLINE

Register on **Studenti Online (SOL)** (www.studenti.unibo.it) **logging in with your SPID or CIE credentials**. The system will automatically retrieve your data and upon completion will create your University credentials (name.surname@studio.unibo.it).

If you are an **underage student** or an **international student** without an identity document issued in Italy, you must apply for University credentials. To obtain them go to **Studenti OnLine (SOL)** (www.studenti.unibo.it) and click on "Register". Once you have obtained the credentials, you will be able to register on Studenti Online.

3. UPLOAD THE DOCUMENTS ON SOL NO LATER THAN 13/11/2024

Click on "**Admission request**", select "**Requirements verification for Building construction Engineering**" and upload:

➤ STAGE 1

- a. A valid English language certificate **B2 level** (3 years);
- b. A valid copy of an identification document (ID, passport, driving license);

If you are an **international student** and you have achieved a **High School Diploma abroad**, you must also upload:

➤ STAGE 2

- c. A copy of your **High School Diploma in PDF** format;
- d. **DECLARATION OF VALUE (DOV) of your educational qualification**: attesting that your qualification has been achieved **after 12 years of schooling**. For more information: <https://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/enrolling-in-first-or-single-cycle-degree-programme-foreign-qualification>
- e. **LEGALIZATION of your educational qualification**: to be accepted in Italy your Diploma must be translated and legalized. For more information: <https://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/enrolling-in-first-or-single-cycle-degree-programme-foreign-qualification>

- f. Copy of RESIDENCE PERMIT, if owned.

NOTICE: any requests of change or integration of documents will be communicated on your SOL profile. Check constantly your request and the field NOTES.

4. ENROLMENT

When the STAGE 1 explained in the paragraph 3 will be completed with all the documents requested, you will be able to proceed with the enrolment to the degree course by the due deadlines: **September 26, 2024 or November 21, 2024 with a late submission fee.**

After November 21, 2024 it will no longer be possible to enroll to the academic year 2024/2025.

How you can enrol:

- f. Go on **Studenti Online (SOL)** (www.studenti.unibo.it)
- g. Select **“Bachelors’ Degree” - “Building construction Engineering”**
- h. **Fill in the form and pay the first instalment:** to make the enrolment effective, together with the filling of the form you must proceed with the payment of the first instalment within the due deadlines.
- i. If you are an **international student**, you must also upload on Studenti OnLine (www.studenti.unibo.it) in the section **“Call”** the documents concerning your educational qualification choosing **“Matriculation for the 24_25 academic year - document upload for international students with foreign qualifications”**
- j. **You have to upload here the documents relating to your foreign qualification, passport, ID and if any visa or residence permit.** Once you will be arrived in Italy, you must book an appointment with the Student Administration Office writing an e-mail to segravenna@unibo.it to submit your documents in original.

NOTICE: The admitted applicants must make sure that their educational qualification is in accordance with the requirements which allow the access to the Italian University system. Applicants can find more information about enrolment procedures to the following link: <https://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/enrolling-in-first-or-single-cycle-degree-programme-foreign-qualification>

If your Diploma does not make you eligible for the Italian University system, you will not be able to proceed with matriculation in any way.

➤ CHANGING AND TRANSFERRING

If you are intended to change degree or transfer to the course, you must follow the steps outlined above: **take the TOLC-I or English TOLC-I test and register on Studenti Online SOL.**

NOTICE: Both TOLC@Home and TOLC-I in presence took from 1st January 2023 are considered valid. If you have taken more than one test, the system will automatically upload the score of the last one.

After having done the registration on SOL and uploaded the documents:

- for **changing programme** visit the following web page: <https://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/changing-degree-programme>

-for **transferring** from another University visit the following web page: <https://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/transferring-to-the-university-of-bologna/transferring-to-the-university-of-bologna>

5. CHECK THE OFA (Additional Learning Requirement)

OFA is an Additional Learning Requirement which all the Italian Universities must verify. You will be assigned an OFA if you get less than **12/20** in **Mathematics section** of the English TOLC-I or TOLC-I.

You must fulfill the OFA by the March 31, 2026 according to the modalities defined by the degree course.

If you do not pass the OFA by the deadline of **March 31, 2026**, you will be registered **as repeater of the first year**.

For more information about OFA visit the web page of the course: <https://corsi.unibo.it/1cycle/Building/what-is-ofa-additional-learning-requirement-and-how-to-fulfil-it>

6. FINAL NOTES AND CONTACTS

OFFICE CLOSURES:

Tuesday 23rd July 2024 (Patron Saint)

From Monday 12th to Friday 16th August 2024 (Summer Holidays).

Up-to-date office closures calendar on the Unibo webpage (www.unibo.it).

CONTACTS

TEACHING SECRETARIAT
(Registration, pre-enrolment, course timetable, study plan, etc.)

bce.info@unibo.it

RAVENNA STUDENT ADMINISTRATION OFFICE
(Enrollment, documents submission, etc.)

segravenna@unibo.it

HELP DESK STUDENTI ONLINE
(IT information, access credentials, data entry, Etc.)

help.studentionline@unibo.it

**INTERNATIONAL DESK (Residence permit, VISA, educational qualifications
achieved abroad, etc.)**

internationaldesk@unibo.it
internationaldesk.ra@unibo.it

Information on taxes and benefits

ases.contribuzionistudentesche@unibo.it

Information for candidates with disabilities or SLD

disabili@unibo.it

Ravenna, 01/03/2024

ATTACHEMENT 1

CERTIFICATE OF ENGLISH LANGUAGE, LEVEL B2 (or above)

To enrol you must also submit a valid certificate attesting to the achievement of knowledge of the English language level B2, or above.

For the purposes of this notice, only the certificates issued by the certifying bodies indicated in the following table of equivalent certifications are accepted.

NOTICE: IELTS Online e Toefl iBT Home Edition are accepted.

British Council idp Cambridge Assessment English	CEFR Level
IELTS 8.5 – 9.0	C2
IELTS 7.0 – 7.5 – 8.0	C1
IELTS 5.5 – 6.0 – 6.5	B2

Cambridge Assessment English	CEFR Level
C2 Proficiency grade A, B, C (200-230)	C2
Advanced grade A (200-210)	C2
Business Higher grade A (200-210)	C2
C1 Advanced grade B, C (180-199)	C1
First grade A (180-190)	C1
C1 Business Higher grade B, C (180-199)	C1
Business Vantage grade A (180-190)	C1
Cambridge English certificate level C1 (180-199) ¹	C1
B2 First grade B, C (160-179)	B2
Preliminary grade A (160-170)	B2
B2 Business Vantage grade B, C (160-179)	B2
Business Preliminary Pass with Distinction (160-170)	B2
Cambridge English certificate level B2 (160-179) ²	B2

Educational Testing Service (ETS)	CEFR Level
TOEFL iBT 109 - 120	C2
TOEFL iBT 100 - 108	C1
TOEFL iBT 80 - 99	B2

The language requirement is also considered fulfilled in case you provide one of the following qualifications:

- **IB Diploma (International Baccalaureate*)** obtained from schools accredited by [IBO](http://www.ibo.org) (International Baccalaureate Organization), if, among the subjects, is included English A(English Literature / English Language and Literature) and/or English B (English Language), according to the CEFR equivalence table written by UK NARIC:
<https://www.ibo.org/news/news-about-ib-schools/benchmarking-dp-and-cp-language-courses-to-the-common-european-framework-of-reference-for-languages/>
- **General Certificate of Education (GCE*)** o International General Certificate of Education(**IGCE***). Qualifications must be issued by official certification bodies in the United Kingdom.
- **American High School Diploma***, United States High School Degree (USA)